



Summer Jobs for Youth



June 29 – July 27, 2015
Student Application

Information for Students & Parents

Summer Jobs for Youth is designed to help young people **ages 15 to 18** gain workplace skills through summer employment. The program is geared to youth who want to have their first paid job experience. It's a win-win for employers and young people. Students will receive paid job skills training before their placement, a paid employment placement for the summer, and support and training after the job ends. The actual placement will depend on the employer, but will last up to six weeks during July and August. This opportunity will not only enhance a student's resume while earning an income, but it may also help youth determine their post-secondary pathway and/or future career goals.

The *Summer Jobs for Youth Program* is funded by the Ontario government as part of its Youth Opportunities Strategy and managed by the Ministry of Children and Youth Services. This is the ninth year of the government's strategy to help young people faced with challenges achieve individual success and build stronger, safer communities.

The Algonquin and Lakeshore C.D.S.B. is partnering with KEYS Job Centre to offer students the opportunity to participate in this program and also gain one cooperative education credit for employment hours worked from June 29th through July 27th, including pre-employment training (all students must participate in 20 hours of pre-employment activities prior to their work placement). Students will meet with designated *Summer Jobs for Youth Program* staff prior to June 29th to determine their eligibility. For the month of July, a teacher from the Algonquin and Lakeshore C.D.S.B. will monitor and track students accepted into the program and assess students' completion of the required components of the Cooperative Education program as outlined by the Ministry of Education. Upon completion of the program, students will receive an Ontario Secondary School Report Card to reflect their achievement of the expected outcomes outlined at the onset of the program. Note that the students' commitment to the *Summer Jobs for Youth* program is for six weeks and continues past the end of the co-op credit requirement. For more information about *Summer Jobs for Youth*, see the "Questions and Answers for Youth" that is attached; information regarding the co-op course will be distributed by the teacher the first day of pre-employment training.

Please note that there is an application and interview process to determine students' eligibility for the *Summer Jobs for Youth* program. Once accepted into *Summer Jobs for Youth*, students may opt out of the co-op component; alternatively, students not accepted may elect to take the regular summer co-op course to gain experience for their resume as well as earn a credit towards high school graduation.

Dan Finn, Algonquin & Lakeshore CDSB
Summer School Principal
finn@alcdsb.on.ca
613-385-2348

Kathy Shatraw, KEYS Job Centre
Student Services Coordinator
kathys@keys.ca
613-546-5559 ext. 226

Application Instructions

Step One: Complete this page, including obtaining your parent's/guardian's permission.

Step Two: Complete the *Youth Application Form* that is attached.

Step Three: Return both completed forms to your guidance counsellor as soon as possible.

Home school (*choose one*):

- Holy Cross Catholic S.S. Regiopolis Notre-Dame High School

Student (*please print*):

Student Name: _____ Date of Birth: _____
(DD/MM/YYYY)

Home Phone: _____ Cell Phone: _____ E-mail: _____

Special High Skills Major (SHSM): Yes No If yes, sector: _____

Ontario Youth Apprenticeship Program (OYAP): Yes No

Individual Education Plan (IEP): Yes No

Parent/Guardian (*please print*):

Parent Name: _____

Day-time Phone: _____ E-mail: _____

Address (if different from student):

I have read the information above and give permission for my son/daughter to participate in the *Summer Jobs for Youth Co-op* program.

Parent Signature

Date

For Guidance Counselor use:

- GLC 20 is available as a link for the co-op credit.
 If the student is in SHSM, another appropriate coop link is _____.

Signature of Guidance Counselor: _____ Date: _____

When the application is complete, please scan

- the *Youth Application Form* to Kathy Shatraw (KEYS) at kathys@keys.ca
 this page to Jennifer Wilson (ALCDSB Summer School) at stainroj@alcdsb.on.ca.

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